



Information to suppliers

Scanmast Oy is transitioning to e-invoicing

Information regarding transition to e-invoicing via Peppol and Interconnect for suppliers of Scanmast Oy

For a faster, more efficient, and more secure handling of invoices, we have decided to transfer our management of supplier invoices to electronic handling only. In order to send electronic invoices, you must have an agreement with an e-invoice operator. If you do not currently have the capability to send e-invoices, please feel free to contact Logiq and we will help you find a solution.

We expect an e-invoice from you as soon as possible.

STEP 1	STEP 2
Inform your e-invoice operator (VAN supplier) that you wish to send e-invoices to Scanmast Oy.	Start sending e-invoices according to the content requirements described below.

General requirements:

In order for us to process your e-invoice, one of the requirements below must be met.

The invoice must contain our order number:

- Order number: 5 digits (numerical characters).
- Project number: 5 digits (numerical characters).

In absence of order number above, information on reference must be available:

- Name on the person who placed the order.



E-invoicing via the Peppol network or EDI-operator

- Scanmast Oy is connected to Peppol and would like you to primarily send your invoices that way.
- E- invoice can also be sent via your EDI-operator
- Any attachment must be sent in PDF-format.

Addressing Finland:

Peppol identifier: 0037: 32561478

eInvoice address (verkkolaskuosoite): 003732561478

OperatorID Apix (välittäjä tunnus): 003723327487 (or alternatively 00372332748700001)

Contact us for further information on questions and more information:

For questions to Scanmast Oy, contact:

Web: www.scanmast.com

E-mail: ekonomi@scanmast.com

Phone number: 0250 292 00

If you do not have a current EDI- operator and want to get in touch with Logiq sales department, contact us:

Web: <https://www.logiq.se/kontakta-oss/salg/>

E-mail: servicedesk@logiq.se

If you do not have the opportunity to send e-invoices, PDF will be received via invoices@scanmast.fi