



ateljé Lyktan

Information for suppliers. Ateljé Lyktan AB transition to e-invoicing Mars 1, 2021

Information regarding transition to e-invoicing via Peppol and Interconnect for suppliers to Ateljé Lyktan AB.

For a faster, more efficient, and more secure handling of invoices, we have decided to transfer our management of supplier invoices to electronic handling only. In order to send electronic invoices, you must have an agreement with an e-invoice operator. If you do not currently have the capability to send e-invoices, please feel free to contact Logiq and we will help you find a solution.

From the 1th of Mars 2021 it will be possible to send electronic invoices to Ateljé Lyktan AB. We still have the possibility to receive invoices in PDF-format to invoice@ateljelyktan.se , but we intend to accept e-invoices only from the 1st of Jan 2022.

STEP 1	STEP 2
Inform your e-invoice operator (VAN supplier) that you wish to send e-invoices to Ateljé Lyktan AB.	Start sending e-invoices according to the content requirements described below. <i>Please check that your first invoice has been received by Ateljé Lyktan AB.</i>

General requirements

In order for us to process your e-invoice, one of the requirements below must be met.

The invoice must contain our order number:

- Order number: 4-8 digits (numerical characters)

In the absence of an order number, we will need:

- Our reference: Containing first and last name
- Project number (if it has been specified)



E-invoicing via the Peppol network or EDI-operator

- Ateljé Lyktan AB is connected to Peppol and would like you to primarily send your invoices that way.
- E- invoice can also be sent via your EDI- operator
- Any attachment must be sent in PDF- format.

Address Sweden

- **Peppol:** Ateljé Lyktan Aktiebolag , Org.no: 5560639634
- **Peppol identifier:** 0007: 5560639634
- **Interconnection/Interop:** Operator is Logiq, Ateljé Lyktan Aktiebolag Org.no: 5560639634

Contact us for more information

For questions to Ateljé Lyktan AB contact:

Accounts Payable Ateljé Lyktan AB
E-mail: invoice@ateljelyktan.se
Phone number: +4644 289833

If you do not have a current EDI- operator and want to get in touch with Logiq sales department, contact:

Web: <https://www.logiq.se/kontakta-oss/salg/>
E-mail: servicedesk@logiq.se